

ICANS Consents and Referrals

When your child is receiving services, there are a lot of moving parts working together to give your child the best care. To help maintain the continuity of care regardless of what agency is providing services, the Consent and Referral functions were built into the ICANS system. The Consent and Referral are fast and secure ways to share specific information about your child between agencies.

Consents and Referrals are used when your child transfers from one provider to another or when you want to share your child's information with another provider who uses ICANS.

There are many reasons why you might transfer your child's information to another provider. It is commonly done after Liberty Healthcare completes the initial CANS assessment or by your request.



1

The first step is to sign a copy of the Release of Information form which grants the current agency permission to share your child's information with another designated agency.



2

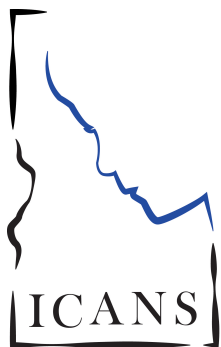
Once the Release of Information is signed, a Consent is entered into ICANS which will securely and immediately make your child's information available to the specified agency.



3

If you are transferring your child to another agency, then the current provider will create a Referral in ICANS. The Referral electronically transfers your child's record to the other agency.





ICANS Consents and Referrals

What is the difference between the Informed Consent and the ICANS Consent?

The **Informed Consent** allows a provider to enter your child's information into the ICANS system.

The **ICANS Consent** is completed when a Release of Information is signed and allows the sharing of specific information about your child with another agency.

How long is my child's information available to another agency after I sign the Release of Information?

Client Consents typically last for one year, but this timeframe can be adjusted.

The Consent can be revoked at any time. Revoking the consent will not hide information already disclosed, but future information will not be shared.

What information is shared?

When a Consent is signed it authorizes the information below about your child to be electronically shared with another agency. Information shared will be limited to activities that happened on a specific episode of care.

Client Profile

- ☐ Last Name
- ☐ First Name
- ☐ Birth Date
- ☐ Social Security Number
- ☐ Gender
- ☐ Race
- ☐ Ethnicity
- ☐ Address(es)
- ☐ Phone Number(s)
- ☐ Identifiers (other numbers such as Medicaid ID number)



Consents

CANS Assessments

- ☐ Diagnosis
- ☐ Any information related to Substance Use.
- ☐ Ratings on any of the CANS items.
- ☐ Comments entered into ICANS related to CANS scoring.
- ☐ Recommended Level-of-Care outcomes.

